



COOCH BEHAR PANCHANAN BARMA UNIVERSITY

Panchanan Nagar, Vivekananda Street, Cooch Behar - 736101, West Bengal, India
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Dr. Abdul Kader Safily
REGISTRAR

Ref. No.: F187.V3/REG/1144-23

Date: 26.06.2023

To
All the Principal/Vice-Principal/ Teacher-in-Charge
All the Colleges affiliated to
Cooch Behar Panchanan Barma University
Cooch Behar.

Sir/Madam,

Enclosed please find herewith the **Admission Guidelines in 4 Year UG Programme, Admission Schedule, Credit Structure/ Course Structure along with other relevant documents for the Academic Session 2023-2024** in various colleges affiliated to this University.

This is for your information and to act accordingly.

Thanking you.
Yours faithfully,


Registrar
Registrar
Cooch Behar Panchanan Barma University

In communication to:

1. The Hon'ble Vice-Chancellor, Cooch Behar Panchanan Barma University.
2. The Controller of Examination, Cooch Behar Panchanan Barma University.
3. The Inspector of College, Cooch Behar Panchanan Barma University.
4. The Head, Department of Hindi, Cooch Behar Panchanan Barma University.
5. The Assistant Registrar, Cooch Behar Panchanan Barma University.
6. The System Administrator, Cooch Behar Panchanan Barma University.
7. Guard file.


Registrar
Registrar
Cooch Behar Panchanan Barma University

CBPBU_NCCF_Course Structure_2023-24

1ST YR		2ND YR			3RD YR			4TH YR			4TH YR (WITH RESEARCH)							
1ST SEM	2ND SEM	3RD SEM	4TH SEM	5TH SEM	6TH SEM	7TH SEM	8TH SEM	C	7TH SEM	8TH SEM	C	7TH SEM	8TH SEM	C				
Major-1	Major-2	Major-3	Major-5	Major-7	Major-10	Major-13	Major-17	6	Major-13	Major-17	6	Major-13	Major-15	6				
Minor-1	Minor-2	Major-4	Major-6	Major-8	Major-11	Major-14	Major-18	6	Major-14	Major-18	6	Major-14	Major-16	6				
MDC-1	VAC-1	Minor-3	Minor-4	Major-9	Major-12	Minor-5	Minor-6	6	Minor-5	Minor-6	6	Minor-5	Minor-6	6				
SEC-1	SEC-2	SEC-3	AEC-2	MDC-3	VAC-2	Major-15	Major-19	3	Major-15	Major-19	6	Research-1	Research-2	6				
AEC-1	INTRN	MDC-2				Major-16			Major-16		6							
	22		24	22	21		30	21		24	24			24				
	44		46		42		54			48				48				
132 (3 Year)													186 (4 Year)			180 (4 Year with Research)		

➤ **DISCIPLINARY MAJOR (HONOUS SUBJECT) = Major (MAJOR)**

It is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.

- 16 Major papers (2 in 1st year, 4 in 2nd year, 6 in 3rd year, 4 in 4th year) & additional 3 Major papers, only for those who will not take Research paper in 4th year.

Thus, 4Year UG Degree with Research will have 16 Major subjects & 4Year UG Degree without Research will have 19 Major subjects

➤ **MINOR= Minor (MINOR)- To gain a broader understanding beyond the major discipline**

Students need to choose any two Minor Discipline/Subjects, each comprising of 3 papers(Two Minors in 1st year, two in 2nd Year and two in 4th Year)

- Each Minor discipline will have 3 papers, follow the below mentioned minor subject combinations:

Minor subject combinations for Science Discipline

1. Chemistry (Major):- Minors-(i) Mathematics (1st, 2nd and 7th semester) (ii) Physics or Computer Science (3rd, 4th and 8th semester)
2. Mathematics (Major):- Minors-(i) Physics (1st, 2nd and 7th semester) (ii) Chemistry or Computer Science (3rd, 4th and 8th semester)
3. Physics (Major):- Minors:- (i) Mathematics (1st, 2nd and 7th semester) (ii) Chemistry or Computer Science (3rd, 4th and 8th semester)
4. Computer Science (Major):- Minors:- (i) Mathematics (1st, 2nd and 7th semester) (ii) Physics or Chemistry (3rd, 4th and 8th semester)
5. Botany (Major):- Minors- (i) Chemistry (1st, 2nd and 7th semester) ii) Zoology or Physiology (3rd, 4th and 8th semester)
6. Zoology (Major):- Minors- (i) Chemistry (1st, 2nd and 7th semester) ii) Botany or Physiology (3rd, 4th and 8th semester)
7. Physiology (Major):- Minors- (i) Chemistry (1st, 2nd and 7th semester) ii) Zoology or Botany (3rd, 4th and 8th semester)

Minor subject combinations for Arts & Humanities Discipline (Minor shall never be same as Major discipline)

1. Bengali/ English/Sanskrit/Arabic/Philosophy/Sociology (1st, 2nd and 7th semester)
2. History /Economics/Political Sciences/Education/Geography (3rd, 4th and 8th semester)

[A candidate pursuing Major in a subject will not be allowed to take up the same subject as Minor.

A candidate pursuing Major in a Language subject will be allowed to take another Language subject as a Minor Subject.]

- **MULTIDISCIPLINARY COURSE= 3 MDC papers; MDC-1 (1st Semester), MDC-2 (3rd Semester), MDC-3 (5th Semester)**
Students have to choose any three different disciplines as MDC, which should not be similar to their major or minor or even any subject which they had in their Higher Secondary. For each Discipline there will be one MDC.
- **ABILITY ENHANCEMENT COURSES= AEC (two AEC papers; one in 1st Semester & one in 4th Semester)- language focussed on language and communication skills**
Modern English Language (MIL)-Bengali or Hindi or Sanskrit or Alternative English in 1st Semester & Basics in English in 4th Semester
- **SKILL ENHANCEMENT COURSES= SEC (three SEC courses; each SEC subject will have 3 papers, each in 1st, 2nd and 3rd semester)**
These courses are aimed at imparting practical skills, hands-on training, soft skills, etc., to enhance the employability of students.
Subjects: Spoken English; Soft Skill; Basic computing; Video & Photography Editing; Professional Ethics; Medical Pathology, Aquarium Fish Keeping & Management, Poultry Breeding; Tourism, Wild Life Conservation & Management, Bhawaiya; Folk & Creative Dance; Tailoring & Designing; Beauty and Wellness; Electronic Repairing; Baking; Gardening; Organic Farming; Proof Reading (Bengali) , Recitation, Theatre;

Stress Counselling & Management; GST Filing, Hospitality Management; Office Administration; Proof Reading (English); Interior Designing; Green Chemistry

[Any person having professional skill to train students irrespective of his/her educational qualifications can teach SEC courses] Each student has to choose any one SEC subject comprising of three papers in 1st, 2nd and 3rd semester.

➤ **VALUE ADDED COURSE (Common for all UG) = VAC (2 VAC Papers common to all)**

VAC-1: Environmental Studies (emphasis on management & sustainable development)

VAC-2: Constitution of India and Health & Wellness [Gr-A-Constitution of India (emphasis on values, fundamental rights & duties) and Gr-B-Health & Wellness (emphasis on physical, social, intellectual, spiritual and mental wellbeing)]

➤ **INTERNSHIP (INTRN): (To be carried out at 2nd semester)**

A course requiring students to participate in a professional activity or work experience, or cooperative education activity with an entity external to the education institution, normally under the supervision of an expert of the given external entity. A key aspect of internship is induction into actual work situations. All students will also undergo internships in a firm, industry, or organization or training in labs with faculty and researchers in their own or other HEIs/research institutions during the summer term. **NSS activities (apart from Regular/ Special NSS activities) may also be considered in the Internship during summer term.**

➤ **RESEARCH PROJECT/DISSERTATION= RESEARCH (2 Research papers, one at each 7th and 8th semester)**

Students who secure 75% marks and above in the First 6 semesters and wish to undertake research at the UG level can choose a Research stream in the 4th year. Students need to carry out dissertation under the guidance of a faculty member of University/College.

➤ Selection of Major or Minor courses depends on the availability that particular course has been taught in the respective colleges.

➤ Introduction of Major or Minor courses by the college are subject to approval by the University followed by WB Council of Higher Education.


Registrar
Cooch Behar Panchanan Barma University



COOCH BEHAR PANCHANAN BARMA UNIVERSITY

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UNIVERSITY GUIDELINES FOR 4-YEAR UNDER GRADUATE PROGRAMME ADMISSION FOR THE ACADEMIC SESSION OF 2023 – 2024

The online Admission to and Commencement of 1st Semester 4-year UG Programme and Self-Financed courses for the Academic Session **2023-2024**, of the Colleges affiliated to Cooch Behar Panchanan Barma University will be held as per the below mentioned schedule:

1. *Date of opening of Online Portal for Application for UG Courses: 01.07.2023*
2. *Completion of Application in the Online Portal for UG Courses by: 15.07.2023*
3. *Publication of Merit Lists in UG Courses by : 20.07.2023*
4. *Completion of Admission at the UG Courses by: 31.07.2023*
5. *Start of 1st Semester of UG Courses on : 01.08.2023*
6. *Last date of Registration: will be notified in due course*

7. Whenever a student is admitted to a College or the University for the first time he/she shall forward an application for Registration in prescribed form to the Registrar through the Principal unless his name has already been so registered. Every such application shall be submitted within one month of the last date of admission of the student to the College or the University.

8. Last date of submission of Registration Forms from the college to the Office of the Registrar will be notified in due course (All information and guidelines, related to filling in and submission of Registration Forms will be informed to the Principals / Vice-Principal/Teachers-in-Charge / Officers-in-Charge of all Degree Colleges affiliated to the Cooch Behar Panchanan Barma University by the Registrar, Cooch Behar Panchanan Barma University accordingly).

i) Attention of the Colleges is also drawn to the following points:

a. **Intake (in the number) of students in 4-year UG Programme shall not exceed the specified number as approved by the Cooch Behar Panchanan Barma University from time to time. In case of any violation, the University shall take appropriate action as deemed fit. Registrations, of all students who have been admitted, exceeding the approved intake of the University shall be automatically cancelled in order of their dates of admission to the respective Colleges.**

b. No Admission shall take place after the Last date of Admission as per this notification.

Registration of candidates who have been admitted after the last date of admission shall be automatically cancelled. Requests for extension of the Last date of Admission after the expiry date shall not be entertained by the University under any circumstances.

ii) Eligibility for Admission: Students who have passed the Higher Secondary Examination (10+2) conducted by the West Bengal Council of Higher Secondary Education (W.B.C.H.S.E.) after a period of 12 years study or any other equivalent (10+2) pattern of examination conducted by the I.S.C. or C.B.S.E. or any other Board recognized as equivalent by the Cooch Behar Panchanan Barma University, provided the student has passed in at least four subjects with English as Compulsory Subject.



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For all laboratory-based subjects, the student must have passed in that subject at 10+2 level, if that subject exists in the HS subjects list, or equivalent subject if it does not exist in the HS list of subjects, as per existing admission guidelines.

A student will be allowed to take admission in the Major Course if he/she/transgender has passed in at least four (04) subjects with English as compulsory subject in the Higher Secondary [10+2] Examination held by the West Bengal Council of Higher Secondary Education or any other Examination which is recognized by the University as equivalent thereto.

Admission will be on merit and availability of seats, provided that for SC/ST Candidates, the minimum marks for eligibility will be as per rules of the State Government.

A candidate will be allowed to take up any Major Subject in **4-year UG Programme**, if he/she/transgender has passed in the corresponding subject (s) at the Higher Secondary Examination (10+2) recognized as equivalent by the University.

However:

- a) A candidate will be allowed to take up Sociology, Education, Physical Education, BBA or BBM if he/she/transgender has passed in the previous qualifying examination of any stream.
- b) A candidate will be allowed to take up Commerce. if he/she/transgender has studied Science subjects along with Mathematics in the previous qualifying exams.
- c) A candidate will be allowed to take up Physics Subject if he/she/transgender has passed in Mathematics and Chemistry along with Physics and other subject as prescribed at the qualifying examination.
- d) A candidate will be allowed to take up Chemistry Subject if he/she/transgender has passed in Mathematics and Physics along with Chemistry and other subject as prescribed at the qualifying examination.
- e) A candidate will be allowed to take up Botany/Zoology Subject if he/she/transgender has passed in Biology at the qualifying examination.
- f) A candidate will be allowed to take up Physiology subject if he/she/transgender has passed in Biological Science and Chemistry at the qualifying examination.
- g) A candidate will be allowed to take up Computer Science Subject if he/she/ transgender has passed in Mathematics at the qualifying examination.
- h) A candidate will be allowed to take up Economics as if he/she/transgender has passed in Mathematics or Applied Mathematics or Business Economics including Business Mathematics, and other subjects as prescribed at the qualifying examination.
- i) No student other than those of Science stream and Economics/Geography of Arts stream will be allowed to take Science subjects as Minor Subjects.
- j) A candidate pursuing Major in a subject will not be allowed to take up the same subject as Minor.



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**UNIVERSITY GUIDELINES FOR 4-YEAR UNDER GRADUATE PROGRAMME
ADMISSION FOR THE ACADEMIC SESSION OF 2023 – 2024**

- k) A candidate pursuing Major in a Language subject will be allowed to take another Language subject as a Minor Subject.
- l) While taking Major & Minor subjects, availability of the said subjects in the concerned Colleges will be taken into cognizance.

Merit calculation:

Admission to all Course will be based strictly on merit. Merit shall be calculated as per the following formula.

$$\text{Merit} = (2S+T)/6$$

T = Aggregate = marks obtained in English + marks obtained in the subject opted for Major + best marks of other two subjects

[Excluding the subject opted for Major and English].

S = marks obtained in the subject opted for Major.

If the candidate does not have the specific subject opted for Major in his / her previous Course, the procedure for Merit Calculation will be as follows,

$$\text{Merit} = T_1/4$$

T₁ = marks obtained in English + best of other three subjects

Tie Break rule: If more than one candidate score same merit point, preference will be given to the one who has scored higher marks in the subject (selected subject for **4-year UG Programme**), in this way, if more than one candidate have same merit point and same marks in the subject; preference will be given to the candidate who has scored higher marks in the (10+2)/HS level Examination considering best five subjects, if more candidates have same merit points and same marks in the (10+2)/HS level Examination; preference will be given to the candidate who has scored higher marks in the 10th/Madhyamik level Examination.

A candidate failed in a particular subject in 10+2 or its equivalent examination will not be considered for admission in 4-year UG Programme for that particular subject.

A candidate failed in either theory or practical subject in 10+2 or its equivalent examination will not be considered for taking 4-year UG Programme in that particular major subject.

Note: A candidate will be allowed to pursue a maximum of Three Year under a Major Course if he/she/transgender have passed the qualifying Examination in Vocational Stream subjects.

Registrar

Cooch Behar Panchanan Barma University



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ADMISSION FOR THE ACADEMIC SESSION OF 2023 – 2024

The Colleges shall offer subjects for which it has an adequate number of Teacher(s) as per UGC and University norms. All Colleges shall have to ensure adequate infrastructural facilities for all its examinees appearing from the respective Centers (Colleges).

The candidates who have passed H. S. or equivalent during last three years (2023, 2022 and 2021) for all UG courses and for BBA and BBM during last five years (2023, 2022, 2021, 2020 and 2019) are eligible to apply for admission.

Applications seeking permission for admissions by any candidate to any college affiliated to the Cooch Behar Panchanan Barma University after the last date of admission shall not be entertained by the University Authorities under any circumstances. Principals / Vice-Principal/Teachers-in-Charge / Officers-in-Charge, are further requested not to forward any applications to the University Authorities of any such candidate seeking admission to any College.

Principals / Vice-Principal/Teachers-in-Charge / Officers-in-Charge of all Degree Colleges affiliated to the Cooch Behar Panchanan Barma University are requested to strictly adhere to the above-mentioned stipulations.

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ADMISSION SCHEDULE FOR ADMISSION INTO DIFFERENT 4 YEAR UG PROGRAMMES FOR THE ACADEMIC SESSION 2023-24

It is hereby notified for all concerned that the online admission into different 4 Year UG Programmes for the academic session 2023-24 will be done as per the following schedule:

Sl. No.	Particulars	Date
1	ONLINE SUBMISSION of APPLICATION Starts at 11 a.m.	01/07/2023
2	ONLINE SUBMISSION of APPLICATION will be Closed at 11:59 PM midnight	15/07/2023
3	Publication of Provisional Merit List for all Undergraduate Courses (Subject & Category wise)	17/07/2023
4	In case of any mistake/error in Provisional Merit List published on 17/07/2023, candidates have to contact college through E-mail and submit application addressed to the Principal within	18/07/2023 up to 3 p.m.
5	Publication of Final Merit List for all Undergraduate Courses (Subject & Category wise)	20/07/2023
ONLINE ADMISSION PROCESS FOR ALL COURSES		
1ST PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
6	Publication of 1 st list of eligible candidates for E-counselling of all Undergraduate Courses.	21/07/2023
7	Date of payment of Admission Fees through Online Payment mode	21/07/2023 22/07/2023 (up to 11:59 pm midnight)
2ND PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
8	Publication of 2 nd list of eligible candidates for E-counselling of all Undergraduate Courses.	23/07/2023
9	Date of payment of Admission Fees through Online Payment mode	23/07/2023 24/07/2023 (up to 11:59 pm midnight)
3RD PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
10	Publication of 3 rd list of eligible candidates for E-counselling of all Undergraduate Courses.	25/07/2023
11	Date of payment of Admission Fees through Online Payment mode	25/07/2023 26/07/2023 (up to 11:59 pm midnight)



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4TH PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
12	Publication of 4 th list of eligible candidates for E-counselling of all Undergraduate Courses.	27/07/2023
13	Date of payment of Admission Fees through Online Payment mode	27/07/2023 28/07/2023 (up to 11:59 pm midnight)
5TH PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
14	Publication of 5 th list of eligible candidates for E-counselling of all Undergraduate Courses.	29/07/2023
15	Date of payment of Admission Fees through Online Payment mode	29/07/2023 30/07/2023 (up to 11:59 pm midnight)
6TH PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
16	Publication of 6 th list of eligible candidates for E-counselling of all Undergraduate Courses.	31/07/2023 by 11 am
17	Date of payment of Admission Fees through Online Payment mode	31/07/2023 (up to 11:59 pm midnight)

Extra 2 (Two) Phases: SUBJECT TO THE APPROVAL OF THE COMPETENT AUTHORITY

7TH PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
18	Publication of 7 th list of eligible candidates for E-counselling of all Undergraduate Courses.	01/08/2023
19	Date of payment of Admission Fees through Online Payment mode	01/08/2023 02/08/2023 (up to 11:59 pm. midnight)
8TH PHASE OF E-COUNSELLING FOR UNRESERVED & ALL RESERVED CATEGORIES		
20	Publication of 8 th list of eligible candidates for E-counselling of all Undergraduate Courses.	03/08/2023
21	Date of payment of Admission Fees through Online Payment mode	03/08/2023 04/08/2023 (up to 11:59 pm. midnight)



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VERIFICATION OF TESTIMONIALS IN THE COLLEGE FROM 11.00 AM TO 4.00 PM. & COMMENCEMENT OF CLASSES FROM 1ST AUGUST 2023, VERIFICATION OF TESTIMONIALS WILL BE MADE PHASE WISE AS PER NOTIFICATION IN COLLEGE WEBSITE.

N.B:
*Admission into different courses will be STRICTLY ON THE BASIS OF MERIT AND AVAILABILITY OF SEATS. Publication of names in the merit list does not necessarily assure the right of admission in the applied course.

THE CANDIDATES WHO HAVE PASSED H. S. OR ITS EQUIVALENT EXAMINATION DURING LAST THREE YEARS (2023, 2022 AND 2021) FOR ALL UG COURSES AND FOR BBA AND BBM DURING LAST FIVE YEARS (2023, 2022, 2021, 2020 AND 2019) ARE ELIGIBLE TO APPLY FOR ADMISSION.

Each applicant will have to mention his valid E-mail ID and valid mobile number while submitting his/her Application Form. A student must upload his/her i) Admit Card of Class-X Exam, ii) H.S. or its equivalent Mark Sheet, iii) One coloured Photograph, iv) Original Caste and/or PH Certificate (if any) in his/her name, v) EWS Certificate from competent authority issued in that particular year (if any), vi) Aadhaar Card at the time of filling up of Admission Form.

IN CASE, ANY DISCREPANCY IS FOUND DURING THE VERIFICATION, THE CANDIDATURE OF THE CONCERNED CANDIDATE WILL BE CANCELLED AND ADMISSION FEES WILL BE FORFEITED.

A SET OF SELF ATTESTED TESTIMONIALS WITH DULY FILLED APPLICATION FORM IS NEEDED TO SUBMIT DURING VERIFICATION AT COLLEGE.

ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION

- Printed copy of duly filled in Application Form.
- H.S. Mark Sheet.
- Madhyamik Admit Card/ Certificate or Age Proof Certificate.
- Student's own Caste / PH Certificate from appropriate authority as per Govt. Rule.
- EWS Certificate issued that year by Competent Authority.
- AADHAAR Card
- One coloured passport size photograph.

* Physical attendance in class for verification of testimonials on stipulated dates which will be notified later on is mandatory, otherwise his/ her candidature will be cancelled.

** The Candidate himself/ herself must be present during verification of testimonials. If in any case, due to any emergency (Hospitalization etc.) the candidate could not appear in classes during verification of



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testimonials on the stipulated dates, his/her authorised representatives may appear with all original testimonials and supporting documents of hospitalization etc. only.

*** The Candidate has to submit cancellation certificate at the time of verification of testimonials, if he/she was already admitted in another college.

Registrar


Cooch Behar Panchanan Barma University

**LIST OF BOARDS EQUIVALENT
TO THE W.B. BOARD OF HIGHER SECONDARY EDUCATION**

1	Andhra Pradesh Board of Intermediate Education
2	Assam Higher Secondary Education Council
3	Bihar School Examination Board
4	Bihar Intermediate Education Council
5	Goa Board of Secondary & Higher Secondary Education
6	Gujarat Secondary Education Board
7	Haryana Board of Education
8	Himachal Pradesh Board of School Education
9	J&K State Board of School Education
10	Karnataka Board of the Pre-University Education
11	Kerala Board of Public Examinations
12	Maharashtra State Board of Secondary and Higher Secondary Education
13	Madhya Pradesh Board of Secondary Education
14	Manipur Council of Higher Secondary Education
15	Meghalaya Board of School Education
16	Mizoram Board of School Education
17	Nagaland Board of School Education
18	Orissa Council of Higher Secondary Education
19	Punjab School Education Board
20	Rajasthan Board of Secondary Education
21	Tamil Nadu Board of Higher Secondary Education
22	Tripura Board of Secondary Education
23	U.P. Board of High School & Intermediate Education
24	West Bengal Council of Higher Secondary Education
25	West Bengal Board of Madrasah Education
26	Central Board of Secondary Education
27	Council for Indian School Certificate Examinations
28	The National Institute of Open Schooling
29	The West Bengal Council of Rabindra Open Schooling
30	West Bengal State Council of Technical and Vocational Education and Skill Development
31	Northwest Accreditation Commission, USA *

***Institutions accredited by Northwest Accreditation Commission, USA, students who have successfully passed American High School Diploma from NWAC, USA, equivalent to the 12 Year Senior Secondary School Certificate (Grade 12/ Class 12/ Senior Secondary Certificate) of CBSE or any other Education Boards in India vide their letter No. (1); EV/II (21)2014/1876 dt 04 April 2014.**

Foreign students may also apply for admission at UG level subject to fulfilment of conditions laid by the Ministry of Home Affairs, Govt. of India.


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